

## CEEP

### Program Information

#### **About Creating Connections Education Employment Pathways (CEEP)**

CEEP funding supports young people who are homeless or at risk of homelessness to develop and sustain pathways into education, employment and training (EET). Brokerage funds assist young people to purchase uniforms, books and materials, tools, education fees, work clothes, computers, public transport and other education and employment related expenses.

Funding packages of up to \$1200 are available per calendar year to eligible young people.

#### **Eligibility**

CEEP can only be accessed by young people who are:

- 15-25 years old
- Reside in, or have links to the eastern metropolitan region
- Homeless or at risk of homelessness
- Experiencing difficulties in accessing or sustaining education or employment

#### **Applying for CEEP funding**

##### ***If the young person has a worker able to support the CEEP application:***

- Applications are to be completed by the worker in consideration of *Funding Caps* and emailed to [harrison.ceep@vt.uniting.org](mailto:harrison.ceep@vt.uniting.org)
- Applications close on the 10th day of each month and are reviewed by the CEEP Panel
- Workers are notified of the outcome of their application by the end of each month

In submitting a CEEP application the worker agrees to:

- Nominate themselves as the key contact on behalf of the young person
- Be responsible for ensuring the brokerage funding is spent according to the approved application
- Within two months of approval, the worker must purchase the agreed items and forward the approval email, purchase order, receipts and invoice to Uniting Harrison [harrison.ceep@vt.uniting.org](mailto:harrison.ceep@vt.uniting.org) for reimbursement
- Complete and return the *CEEP Feedback* form to the CEEP administrator three months after approval
- Ensure the young person is supported to continue with their pathway into EET

***If the young person doesn't have a worker able to support the CEEP application:***

Please contact the CEEP administrator to discuss the education and employment, housing and support needs of the young person. Assessment and allocation of a worker for support will be prioritised based on worker capacity, program eligibility, funding availability and support needs.

**Contact CEEP**

CEEP Administrator

Phone: 9051 3000

Email: [harrison.ceep@vt.uniting.org](mailto:harrison.ceep@vt.uniting.org)

**Other Youth Services We Provide**

***Creating Connections (Education, Employment & Training/Life & Living Skills)***

Life and Living Skills: The Creating Connections program provides support to young people aged 15-25 who are homeless or at risk of homelessness to develop life and living skills such as cooking, budgeting and personal development to prepare them for independent living.

Education, Employment and Training: The Creating Connections program assists young people aged 15-25 who are homeless or at risk of homelessness to engage in and sustain education, employment and training opportunities.

***Homelessness Support***

The Youth Homelessness Support Program supports young people aged 15-25 years, who are homeless or at risk of homelessness, to obtain and maintain safe, affordable housing. The program provides information, resources and practical assistance to empower young people towards self-sufficiency and independence.

***Family Reconciliation***

The Family Reconciliation Program assists young people who are homeless or at risk of homelessness to strengthen relationships and improve connections with family. The program seeks to engage with family members to resolve identified issues while maintaining the young person's engagement with education, relationships with family and friends, accommodation and links with the community.

**Contact us**

For other Youth Services contact Youth Intake/Team Leader

Phone: 9051 3000